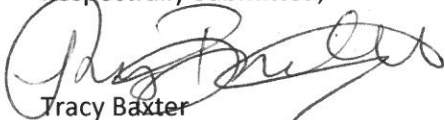


The Children's Garden
Director's Report
October 2021

- We hired two new staff members in the month of October.
- We have conducted six new parent enrollment meeting in the month of October. The new families started in the beginning of the fall session.
- The teachers participated in a training day. During this day we complete several training which is required for our DHS license. We are in the process of breaking down the systems of our school. The discussion was focused on our school theme. The school theme is "Better and Consistent". We create goals to focus on our theme in six key components. The six categories are Children, Parents Communication, Standards, Classroom Management, Teacher Communication and Personal Development.
- Every month I meet with all teachers to focus on their professional and personal growth. The staff completes an evaluation focusing on the six categories above. The teachers write an individual goal to focus on for three months. This intentional is for the teachers to be invested on the goals and achieve success.
- We provided the children with a fun-filled Autumn party. All classrooms received a bag full of yummy treats, spent time climbing on our Halloween obstacle course, and reading time with Miss Tracy and Miss Crissy. Even though the weather was rainy, the children had a wonderful time celebrating Halloween.

Respectfully Submitted,



Tracy Baxter

The Children's Garden
Director

The Children's Garden - Financial Update

Current Liabilities for November 2021

<u>Vendor</u>	<u>Balance Due</u>
St. John's	12,372.44
Payroll 11/5/2021	40,000.00
Payroll 11/19/2021	40,000.00
Federal, State, Local Taxes	30,000.00
AFLAC	1,068.00
Credit Card	10,000.00
Food Service	5,000.00
Various Vendors	2,000.00
Health Insurance	11,916.00
	paid 10/31/21
Totals	\$152,356.44

Savings Account	371,234.16	10/30/21
Checking Balance	209,123.78	10/30/21

Regular Tuition income estimated for November : 153,000.00

The month of October has been very busy. We were approved to receive the Stabilization grant, this is to be used for running of the program. Tuition was under due to a few rooms being in quarantined and the reduce in the tuition. Repairs and maintenance and Durable Goods was over due to finishing the fence in the grassy area, the cleaning supplies and several other improvement purchases. We are looking at starting the repainting the bathrooms and Halls will be first. Staff was over due to trainings and buying Pizza for them on Halloween. Regular supplies over due to purchasing paper, markers and other craft supplies. Miscellaneous was over for the month just with how the credit card purchases fell for these items. We are doing well and evaluating ways to use the monies to improve the program.

Respectfully Submitted
Crissy Switzer

9:54 AM

11/01/21

Accrual Basis

The Children's Garden

Profit & Loss Budget vs. Actual

October 2021

	Oct 21	Budget	\$ Over Budget	% of Budget
Income				
4000-00 · Regular				
4000-01 · Regular Tuition	145,942.14	153,116.00	-7,173.86	95.3%
4000-02 · Regular Registration	45.00	90.00	-45.00	50.0%
4000-03 · Regular Activity Fees	81.00	0.00	81.00	100.0%
Total 4000-00 · Regular	146,068.14	153,206.00	-7,137.86	95.3%
4020-00 · Fund Raiser Income				
4020-11 · Lil Angels Commission	610.00	0.00	610.00	100.0%
Total 4020-00 · Fund Raiser Income	610.00	0.00	610.00	100.0%
4025-00 · Return Check Fees	0.00	30.00	-30.00	0.0%
4999-00 · Uncategorized Income	95,304.17	200.00	95,104.17	47,652.1%
Total Income	241,982.31	153,436.00	88,546.31	157.7%
Expense				
5000-00 · Wages Expense	81,653.31	90,000.00	-8,346.69	90.7%
5005-00 · Employer Payroll Tax Expense	27,370.41	30,000.00	-2,629.59	91.2%
5010-00 · Employee Benefits				
5010-01 · Health Insurance-Company Paid	-2,981.42	6,650.00	-9,631.42	-44.8%
5010-02 · Optical Insurance-Company Paid	123.20	160.00	-36.80	77.0%
5010-03 · Dental Insurance-Company Paid	84.25	0.00	84.25	100.0%
5010-04 · AFLAC Insurances-Employee Paid	570.14	0.00	570.14	100.0%
5010-05 · Thrivent Retirement Expense	10.00	0.00	10.00	100.0%
Total 5010-00 · Employee Benefits	-2,193.83	6,810.00	-9,003.83	-32.2%
5015-00 · Professional Fees				
5015-01 · Payroll Processing Fees	271.16	300.00	-28.84	90.4%
5015-02 · Legal Fees	0.00	250.00	-250.00	0.0%
Total 5015-00 · Professional Fees	271.16	550.00	-278.84	49.3%
5025-00 · Utilities Expense				
5025-02 · St. John's Utilities Expense	12,433.40	12,375.00	58.40	100.5%
Total 5025-00 · Utilities Expense	12,433.40	12,375.00	58.40	100.5%
5030-00 · Property Expenses				
5030-01 · Storage Rental Expense	689.00	220.00	469.00	313.2%
5030-02 · Durable Goods Expense	5,226.04	1,000.00	4,226.04	522.6%
5030-03 · Repairs & Maintenance Expense	11,620.46	1,000.00	10,620.46	1,162.0%
Total 5030-00 · Property Expenses	17,535.50	2,220.00	15,315.50	789.9%
5035 · Food & Dairy Expense	6,675.74	7,000.00	-324.26	95.4%
5040-00 · Supplies Expense				
5040-02 · Batteries Expense	0.00	50.00	-50.00	0.0%
5040-03 · Regular Supplies Expense	1,200.00	665.00	535.00	180.5%
5040-05 · Teacher Directed Supplies Exp	334.30	500.00	-165.70	66.9%
5040-06 · Toys Expense	0.00	100.00	-100.00	0.0%
Total 5040-00 · Supplies Expense	1,534.30	1,315.00	219.30	116.7%
5045-00 · Janitorial Supplies Expense	3,113.68	2,300.00	813.68	135.4%
5050-00 · Field Trips Expense	1,982.50	0.00	1,982.50	100.0%
5055-00 · Staff Expenses				
5055-02 · Staff Appreciation Expenses	455.40	200.00	255.40	227.7%
5055-03 · Staff Training Expenses	0.00	600.00	-600.00	0.0%
5055-00 · Staff Expenses - Other	49.00	0.00	49.00	100.0%
Total 5055-00 · Staff Expenses	504.40	800.00	-295.60	63.1%
5060-00 · Administration Expense				
5060-01 · Copier Expense	363.63	300.00	63.63	121.2%
5060-02 · Miscellaneous Expense	1,323.95	500.00	823.95	264.8%
5060-03 · Advertising Expense	12.72	100.00	-87.28	12.7%
5060-04 · Computer Supplies Expense	0.00	300.00	-300.00	0.0%
5060-06 · Office Supplies Expense	0.00	250.00	-250.00	0.0%
5060-07 · Postage Expense	60.26	100.00	-39.74	60.3%
5060-00 · Administration Expense - Other	192.60	0.00	192.60	100.0%
Total 5060-00 · Administration Expense	1,953.16	1,550.00	403.16	126.0%
5065-00 · Special Occasion Expenses				
5065-01 · 100th Day Celebration Expenses	0.00	100.00	-100.00	0.0%
5065-06 · Halloween Expenses	642.00	500.00	142.00	128.4%

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11/01/21

Accrual Basis

The Children's Garden
Profit & Loss Budget vs. Actual
October 2021

	Oct 21	Budget	\$ Over Budget	% of Budget
Total 5065-00 · Special Occasion Expenses	642.00	600.00	42.00	107.0%
5070-00 · Fund Raiser Expense				
5070-02 · Scrip Center Expense	2,219.73	0.00	2,219.73	100.0%
5070-00 · Fund Raiser Expense - Other	-515.00	0.00	-515.00	100.0%
Total 5070-00 · Fund Raiser Expense	1,704.73	0.00	1,704.73	100.0%
Total Expense	155,180.46	155,520.00	-339.54	99.8%
Net Income	86,801.85	-2,084.00	88,885.85	-4,165.2%

The Children's Garden
Profit & Loss Budget vs. Actual
October 2021

	Oct 21	Budget
Income		
4000-00 · Regular		
4000-01 · Regular Tuition	145,942.14	153,116.00
4000-02 · Regular Registration	45.00	90.00
4000-03 · Regular Activity Fees	81.00	0.00
Total 4000-00 · Regular	146,068.14	153,206.00
4020-00 · Fund Raiser Income		
4020-11 · Lil Angels Commission	610.00	0.00
Total 4020-00 · Fund Raiser Income	610.00	0.00
4025-00 · Return Check Fees	0.00	30.00
4999-00 · Uncategorized Income	95,304.17	200.00
Total Income	241,982.31	153,436.00
Expense		
5000-00 · Wages Expense	81,653.31	90,000.00
5005-00 · Employer Payroll Tax Expense	27,370.41	30,000.00
5010-00 · Employee Benefits		
5010-01 · Health Insurance-Company Paid	-2,981.42	6,650.00
5010-02 · Optical Insurance-Company Paid	123.20	160.00
5010-03 · Dental Insurance-Company Paid	84.25	0.00
5010-04 · AFLAC Insurances-Employee Paid	570.14	0.00
5010-05 · Thrivent Retirement Expense	10.00	0.00
Total 5010-00 · Employee Benefits	-2,193.83	6,810.00
5015-00 · Professional Fees		
5015-01 · Payroll Processing Fees	271.16	300.00
5015-02 · Legal Fees	0.00	250.00
Total 5015-00 · Professional Fees	271.16	550.00
5025-00 · Utilities Expense		
5025-02 · St. John's Utilities Expense	12,433.40	12,375.00
Total 5025-00 · Utilities Expense	12,433.40	12,375.00
5030-00 · Property Expenses		
5030-01 · Storage Rental Expense	689.00	220.00
5030-02 · Durable Goods Expense	5,226.04	1,000.00
5030-03 · Repairs & Maintenance Expense	11,620.46	1,000.00
Total 5030-00 · Property Expenses	17,535.50	2,220.00
5035 · Food & Dairy Expense	6,675.74	7,000.00
5040-00 · Supplies Expense		
5040-02 · Batteries Expense	0.00	50.00
5040-03 · Regular Supplies Expense	1,200.00	665.00
5040-05 · Teacher Directed Supplies Exp	334.30	500.00
5040-06 · Toys Expense	0.00	100.00
Total 5040-00 · Supplies Expense	1,534.30	1,315.00
5045-00 · Janitorial Supplies Expense	3,113.68	2,300.00
5050-00 · Field Trips Expense	1,982.50	0.00
5055-00 · Staff Expenses		
5055-02 · Staff Appreciation Expenses	455.40	200.00
5055-03 · Staff Training Expenses	0.00	600.00
5055-00 · Staff Expenses - Other	49.00	0.00
Total 5055-00 · Staff Expenses	504.40	800.00
5060-00 · Administration Expense		
5060-01 · Copier Expense	363.63	300.00
5060-02 · Miscellaneous Expense	1,323.95	500.00
5060-03 · Advertising Expense	12.72	100.00
5060-04 · Computer Supplies Expense	0.00	300.00
5060-06 · Office Supplies Expense	0.00	250.00
5060-07 · Postage Expense	60.26	100.00
5060-00 · Administration Expense - Other	192.60	0.00
Total 5060-00 · Administration Expense	1,953.16	1,550.00
5065-00 · Special Occasion Expenses		
5065-01 · 100th Day Celebration Expenses	0.00	100.00
5065-06 · Halloween Expenses	642.00	500.00
Total 5065-00 · Special Occasion Expenses	642.00	600.00
5070-00 · Fund Raiser Expense		
5070-02 · Scrip Center Expense	2,219.73	0.00
5070-00 · Fund Raiser Expense - Other	-515.00	0.00
Total 5070-00 · Fund Raiser Expense	1,704.73	0.00
Total Expense	155,180.46	155,520.00
Net Income	86,801.85	-2,084.00